

## Title of the extended abstract (capitals for first word and proper nouns only)

First Author<sup>1</sup>, Second Author<sup>2,3</sup>, Third Author<sup>3</sup>

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### SUMMARY:

Type your summary of maximum 200 words. The summary can be the same as the one used in the on-line submission form. The summary title has to be 9 cm from the top. For summary title use Times New Roman 10 point bold, while for summary text Times New Roman 10 pt regular and left alignment, single line spacing.

*Keywords: keyword 1, keyword 2, keyword 3 (one line of text but not more than 3 keywords, Times New Roman 10 pt italic, keywords must be separated by commas)*

## 1. GENERAL INSTRUCTIONS

The text should fit exactly into the type area. A4 paper size margins are set to: Top: 2.54 cm; Bottom: 2.54 cm; Left: 2.54 cm; Right: 2.54 cm. Use Times New Roman 12pt and single line spacing. Never use bold, except for the headings and never underline any text. Use the smaller font (10pt) for tables, figure captions and the acknowledgement and references. Do not use/insert page numbers.

The extended abstract must be no longer than **4 pages**, including summary, text, figures, tables and references.

The extended abstract should give an overview of the work, including motivations, methods, results, conclusions, possible acknowledgments, and essential references. Preparation of figures and tables must follow the indications provided on the next pages.

### 1.1. Title, author and affiliation

Title of the contribution, use Times New Roman 18pt bold, center alignment and single line spacing. The title must not be more than three lines of text.

To list authors, use Times New Roman 12pt (initials then surname) underline the presenting author, affiliation reference number should be superscript, if the author is linked to more than one institute include all the reference numbers.

Leave one blank line before listing all author affiliations, use Times New Roman 12pt. Affiliation

reference number should be superscript, affiliations should be separated by a comma.

## 2. SECTION HEADING

Section headings are to be in Times New Roman 12pt bold and full caps. Number the headings consecutively. Leave two blank lines before Section Heading.

Between paragraphs of text leave one blank line gap. Paragraphs are not to have any indents. Text should be single spaced, alignment-justified.

### 2.1. Secondary Heading or Sub-headings

Sub-headings are printed in Times New Roman 12pt bold. Use upper and lower case letters. Leave one blank line above a sub-heading and the last line of text.

#### 2.1.1. Tertiary headings

Tertiary headings are printed in Times New Roman 12pt italics, and numbered. Leave one blank line above a tertiary heading and the last line of text.

## 3. TABLES

Authors may choose how they wish to format the table layout. Use Times New Roman 10 pt for table heading and for table text. Table heading should be left alignment (e.g. the beginning of the table). Number the table headings and please be consistent throughout your manuscript. Leave one blank line before table heading and one blank line after the table, as in Table 1 shown below.

**Table 1.** (10pt bold) Margin settings for A4 size paper (10 pt regular).

Row 1	A	B	C	D
Row 2	1	2	3	D
Row 3	Text	Text	Text	Text
Row 4	123	123	123	123

Text after the table.

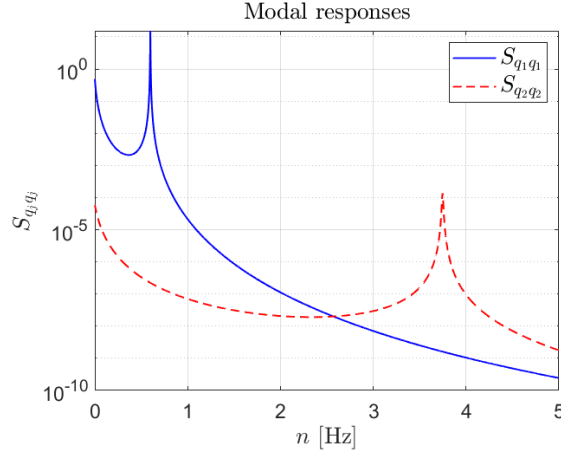
## 4. ILLUSTRATIONS AND DIAGRAMS

Illustrations and diagrams are to be centred, with the reference and caption below the figure having one blank line 10 pt. Type as follows: “**Figure 1.** Caption”, Times New Roman 10 pt.

The lettering used in the illustrations should not be too small. Illustrations are to be referred to as figures, and must be quoted in the text, e.g. see Fig. 1, or in Fig. 1, it is shown... One blank line should be left between the text and figure, as well as the figure caption and the next paragraph. Keep figures as simple as possible. Resolution must be at least 250 dpi.

## 5. EQUATIONS

Use the equation editor of the selected word processing programme. Equations are aligned with the left margin. Number equations consecutively and place the number with the tab key at the end of the line, between parentheses. Refer to equations by these numbers. Leave one blank line above



**Figure 1.** Example of figure.

and also below any equation. Equation references are in the form of “equation number” and should be referred to in the text in the form Eq. (1). Equations should be typed and all symbols should be explained within the text of your manuscript.

$$K = \frac{mc^2}{\sqrt{1 - (v/c)^2}} - mc^2 \quad (1)$$

## 6. REFERENCES

Citations to references in the text must follow the format shown here (Davenport, 1968; Jain, 1997; Scanlan et al., 1974; Simiu and Scanlan, 1996; Vickery and Basu, 1983). The references are listed in alphabetical order by first author (Melbourne, 1980) and formatted as shown by the examples at the end of this template. For more than two authors the citation should replace all authors except the first one with “et al”. The references must be provided using the template.bib file (it might require to compile also with Biber). The list of references must be placed at the end of the text in a separate section, after “ACKNOWLEDGEMENTS” and should be typed in 10 pt Times New Roman.

## 7. CONCLUSIONS: FINAL CHECKS AND SUBMISSION

Once the text is complete, we recommend that you run a spell check through the text. Convert the document to a PDF file and upload it, together with a zipped folder containing all the source files, through the on-line abstract submission process. Please go to <https://www.icwe2023.com/> and follow the instructions under “Abstract Submission”. If you have any questions please contact the Organising Committee at: [org.committee@icwe2023.unifi.it](mailto:org.committee@icwe2023.unifi.it).

For submission, the name of the file that you choose is not important. Files will automatically be renamed by our on-line system after submission. Please submit your extended abstract by 15<sup>th</sup> December 2022. If the submitted extended abstract is not prepared according to above guidelines, it may not be accepted.

## **ACKNOWLEDGEMENTS**

For acknowledgements and references use Times New Roman 10pt regular, the heading title should be bold and all caps, but not numbered. Leave two blank lines after the text 10pt size.

## **REFERENCES**

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